

## Ashby St Mary Parish Council

Parish Council meeting

I hereby give notice of a meeting and summon members of the Parish Council to attend. The meeting will be held at Ashby and Thurton Village Hall, at 7:00pm on the 8<sup>th</sup> November 2023

The press and public are warmly invited to attend.

Signed *Mrs T Higlett* - Clerk

1st November 2023

### AGENDA

1. To receive apologies for absence.
2. To receive declarations of Interest for items on the agenda and to consider any requests for dispensations.
3. Public Forum including reports from county and district councillors.
4. To approve the amended minutes of 26<sup>th</sup> July to show the attendance of M Rolph.
5. To approve the minutes of the meeting held on the 13<sup>th</sup> September 2023
6. Matters arising from the minutes of the meeting.
7. Planning
  - 7.1. To receive a report on planning applications commented on since the last meeting:  
2023/2944 Ashby Hall, Hall Road Ashby St Mary. Proposal: Removal of existing conservatory and erection of new conservatory. Enlargement and alterations of current kitchen extension to include new external doors and replacement rooflight.  
2023/2945 Ashby Hall, Hall Road Ashby St Mary – Listed building consent.
8. Finance.
  - 8.1. To note councils current financial standing.
  - 8.2. To note payments made since last meeting.
  - 8.3. To approve payments.
    - I. T Higlett – October and November salary
    - II. Norfolk Parish Training and Support
    - III. Autela Payroll Services
    - IV. Ashby St Mary Village Hall
    - V. ICO Data protection fee
  - 8.4 To update on banking arrangements.
  - 8.5 To discuss Budget for 2024/25
9. Consultations.
  - 9.1. Notice of Consultation on the Greater Norwich Local Plan Proposed Main Modifications.
  - 9.2. Review of Polling Districts and Places 2023-24.
10. Administration.
  - 10.1 Report from clerk on recent attendance to Norfolk PTS Autumn Seminar
  - 10.2 Report from clerk on recent attendance to Data Protection course.
11. Update on Emergency Plan
12. Report from representative of Village Hall Management Committee.
13. Reports re Website/Neighbourhood Security/Oil Buying Syndicate.
14. Correspondence.
  - 14.1 Parish Online newsletter
  - 14.2 Broadland & South Norfolk Business Awards
  - 14.3 South Norfolk Town and Parish Council summit November 2023
  - 14.4 Temporary Traffic Regulation Order for Mill Road 23 October – 6<sup>th</sup> November 2023.
  - 14.5 Norfolk Parish Training subscriber newsletter,
15. Matters for consideration and items for information
16. Date of next meeting 10<sup>th</sup> January 2024.