

Ashby St Mary Parish Council (ASMP)
 Minutes of Parish Council Meeting
 Thursday 12th December 2024
 at 19:00 Ashby and Thurton Village Hall

In Attendance: Carol Powell (CP), M Rolph (MR) J Goldring (JG)

Minutes: Tina Higlett (TH) – Parish Clerk.

1. To appoint a Chair for the meeting.
 Due to the sad loss of the Chairman Terry Kitt, Carol Powell Vice Chair, was asked to chair the meeting.
 CP duly accepted.
2. Minutes silence to respect the passing of T Kitt.
 Cllr Kitt was an active and dedicated member of the Parish Council serving as Chair for 3 years. He was instrumental in many of the parish council projects.
3. To consider apologies for absence.
 H Roebuck. Council noted members apologies.
4. To consider co-option onto the parish council.
 Council have not received any interest but will continue to canvas.
5. To receive declarations of Interest for items on the agenda and to consider any requests for dispensations.
 Nil.
6. To approve the minutes of the meeting held on the 13th November 2024.
 These were approved.
7. To discuss the precept for 2025/26
 Costs have increased for the parish council and clerk will look to see if further savings can be made with Insurance and subscriptions. Council unanimously agreed to raise the precept to £4381.00.
8. Finance
 - I. To note the council's current financial standing
 Third quarter accounts were circulated prior to the meeting. Appendix 1.
 - II. Payments approved
 T Higlett Salary December 2024- £288.95
 HMRC – December 2024- £69.80
 Ashby & Thurton Village Hall – room booking- £20.00
 - III. Banking arrangements
 CP advised she had made contact with Barclays with regards to amending the signatories. Clerk will be added to the account to enable council to move over to online banking. To remove T Kitt as a signatory council will be required to supply a copy of the death certificate.

9. Date of next meeting

Council confirmed date of next meeting will be the 12th February 2025.

The meeting closed at 21:30.

Appendix 1

Ashby St
Mary

Accounts 2024-25

April - December 2024

Payments	Budget 2024/25 £	Actual spend £	Over/Under spend £
Administration			
Salaries and related costs	3300.00	2588.51	711.49
Staff Training	50.00		
Stationery	15.00	17.22	-2.22
Postage	22.00		
Software Support	30.00		
Website Support	150.00	123.72	26.28
Village Magazine	100.00		
ICO	35.00	35.00	
Legal Fees	110.00		
Staff expenses and subscriptions			
Members Expenses			
Venue Hire	160.00	140.00	20.00
Members Training	150.00		
Audit Fees	100.00	50.00	50.00
Insurance	400.00	277.00	123.00
Payroll Services	250.00	242.14	7.86
Norfolk			
PTS	55.00		
Village Maintenance			
Street Furniture Maintenance	100.00		
Dog Waste Bin Emptying Service	350.00	218.40	131.60
Sub Total Recurring Expenditure	£5,377.00	£3,691.99	£1,068.01
Other Expenses			
Capital Expenditure			
Sub Total Expenses	0.00	0.00	0.00
Grants & Donations			
s137			
Sub Total Grants	0.00	0.00	0.00
Other			
Website development	500.00		500.00
Sub Total Other	500		500.00
Totals	£5,877.00	£3,691.99	£1,568.01

Receipts	Budget £	Actual £
Precept	3894.00	3894.00
Grants (other)	0.00	
Council Tax Support Grant	0.00	
CIL (Community Infrastructure Levy)	0.00	
Vat refund 2023-24	99.45	
Total	£3,993.45	£3,894.00
Opening Balance @1st April 2024	2122.32	
Total Income	3894.00	
Total Expenditure	3691.99	
Balance November 2024	£2,324.33	
Bank statement 29 November 2024 less unrepresented cheques	£2,803.28	
chq: 100413	£50.20	
chq: 100414	£50.00	
chq:100418	£288.95	
chq:100419	£69.80	
chq:100420	£20.00	
	£2,324.33	
General reserves	£1,568.01	