

Members of the public and press are invited to attend all meetings of the Parish Council

Members of the public have the right to film or record this meeting, we would however politely request you make yourself known to the Clerk if this is your intention

NOTICE OF A MEETING OF ASHBY ST MARY PARISH COUNCIL

**Members of the Parish Council are hereby summoned to attend a Meeting of the
Parish Council, to be held in Ashby & Thurton Village Hall
Wednesday 12th November 2025
7.00pm**

Signed Mrs T Higlett - Clerk

6th November 2025

AGENDA

1. To appoint a Chair
2. To consider co-option onto the parish council
3. To consider apologies for absence and note resignation of Councillor M Rolph
4. To receive declarations of Interest for items on the agenda and to consider any requests for dispensations.
5. To approve the minutes of the meeting held on the 17th September 2025.
6. Public forum including reports from County & District Councillor's
7. Matters arising from the previous minutes.
 - I. Village sign maintenance
 - II. Replacement Perspex for public rights of way signage.
 - III. Quorum status for parish council's
8. Administrative Issues
 - I. Policy Review
 - a. IT policy
 - II. Update on bank signatory
 - III. Update on Parish Council website
 - IV. Appointment of Internal Control officer.
 - V. Standing Orders
9. Finance
 - I. To note councils current financial standing.
 - II. To approve payments
 - a. T Higlett – clerks salary Oct/Nov £437.59
 - b. HMRC – clerks taxation period 7 & 8 £104.40
 - c. S Jackman website development - £95.00
 - d. Wix Website domain – £129.60
 - e. Autela Payroll - £84.00
 - III. 2026/27 Budget and Precept
 - a. To review the Reserves Policy
 - b. To review the draft budget – to be finalised in December/January
10. To hear an update from the Parish Council representatives regarding the Village Hall
11. To consider items for next month's agenda
12. Date of next meeting: tba