

*Members of the public and press are invited to attend all meetings of the Parish Council*

*Members of the public have the right to film or record this meeting, we would however politely request you make yourself known to the Clerk if this is your intention*

## NOTICE OF A MEETING OF ASHBY ST MARY PARISH COUNCIL

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**Members of the Parish Council are hereby summoned to attend a Meeting of the  
Parish Council, to be held in Ashby & Thurton Village Hall**

**Wednesday 9<sup>th</sup> July 2025**

**7.00pm**

Signed [Mrs T Higlett](#) - Clerk

2<sup>nd</sup> July 2025

### AGENDA

1. To formally appoint the Chair and sign declaration of acceptance
2. To consider co-option onto Parish Council.
3. To consider apologies for absence
4. To receive declarations of Interest for items on the agenda and to consider any requests for dispensations.
5. To approve the minutes of the meeting held on the 14<sup>th</sup> May 2025
6. Public forum including reports from County & District Councillor's
7. Matters arising from the previous minutes.
  - I. Village sign maintenance
8. Administrative Issues
  - I. Policy Review
    - a. General Risk Assessment
    - b. Complaints Policy
    - c. Data Protection Policy
9. Finance
  - I. To approve payments
    - a. T Higlett – clerks salary – £386.02 June/July
    - b. HMRC – clerks taxation - £91.40 period 3 & 4
    - c. Norfolk PTS – £62.40 new councillor training
10. Report from representative of Village Hall Management Committee
11. Reports re Website & Accessibility/Neighbourhood Security/Oil Buying Syndicate
12. Correspondence
  - I. IONOS increase in fees from October 2025.
  - II. Norfolk County Council Parish Partnership Scheme 26/27
  - III. Norfolk County Council Road Closure – Mill Common
  - IV. Norfolk Parish Training & Support – Training
13. Date of next meeting: 10<sup>th</sup> September 2025