

Members of the public and press are invited to attend all meetings of the Parish Council

Members of the public have the right to film or record this meeting, we would however politely request you make yourself known to the Clerk if this is your intention

NOTICE OF A MEETING OF ASHBY ST MARY PARISH COUNCIL

**Members of the Parish Council are hereby summoned to attend a Meeting of the
Parish Council, to be held in Ashby & Thurton Village Hall**

Wednesday 12th February 2025

7.00pm

Signed *Mrs T Higlett* - Clerk

5th February 2025

AGENDA

1. To formally appoint the Chair and sign declaration of acceptance
2. To consider co-option onto Parish Council.
3. To consider apologies for absence
4. To receive declarations of Interest for items on the agenda and to consider any requests for dispensations.
5. To approve the minutes of the meeting held on the 12th December 2024
6. Public forum including reports from County & District Councillors
7. Matters arising from the previous minutes.
 - a) South Norfolk acknowledged receipt of Precept for 2025/26
 - b) Banking arrangements.
8. Administrative Issues
 - a) Update on Website.
 - b) To formally advise payroll of reduced hours for clerk.
 - c) To agree meeting dates for 2025/26
 - d) Documentation held by previous Chair and archiving.
9. Finance
 - I. To note councils financial standing.
 - II. To approve payments.
 - T Higlett Salary January/February 2025
 - HMRC – January/February 2025.
10. Periodic Items
 - a) To review and approve the Grant Awarding Policy
 - b) To review and approve the councils asset register.
 - c) To consider adopting a reserves policy.
11. Report from representative of Village Hall Management Committee
12. Reports re Website & Accessibility/Neighbourhood Security/Oil Buying Syndicate
13. Correspondence
14. Matters for future consideration and items for information.
15. Date of next meeting: